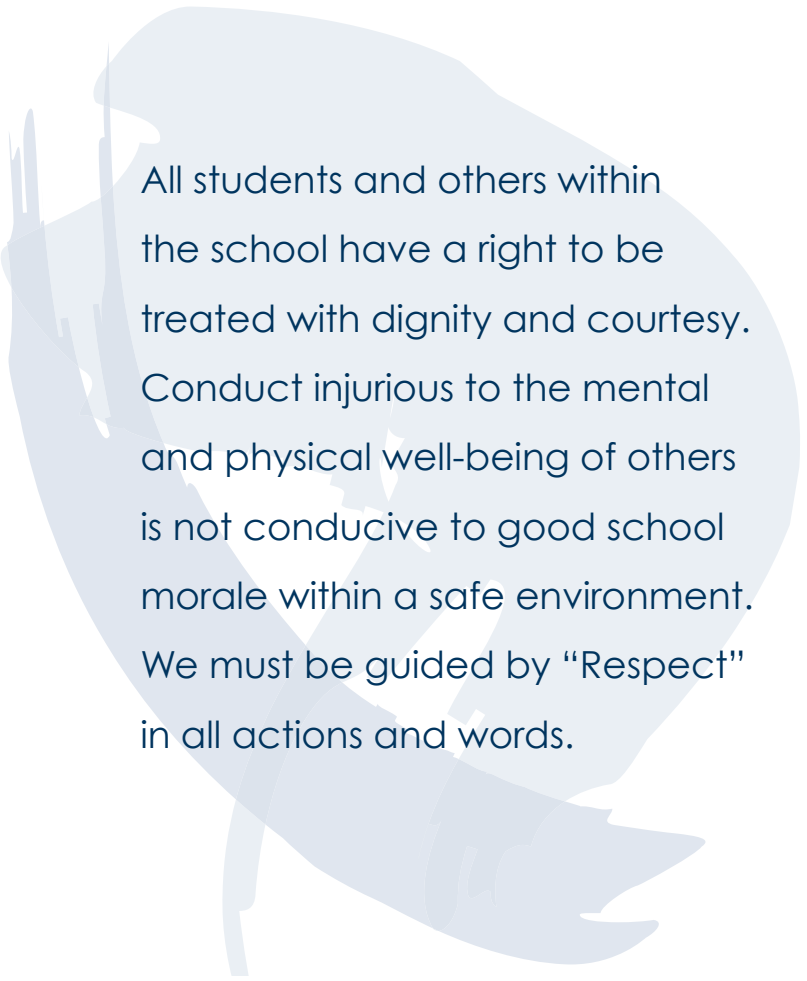




General Code of Student Behavior

Kitigan Zibi Education Sector - 2006



All students and others within the school have a right to be treated with dignity and courtesy. Conduct injurious to the mental and physical well-being of others is not conducive to good school morale within a safe environment. We must be guided by “Respect” in all actions and words.

Student Responsibilities

- Responsibility to attend school on a regular basis and to be on time
- Responsibility to complete all academic work as assigned
- Responsibility to bring the appropriate supplies to class
- Responsibility to obey school rules and federal and/or provincial laws
- Responsibility to respect the rights of others
- Responsibility for your own actions
- Responsibility to use appropriate language
- Responsibility to respect school property
- Responsibility to dress appropriately for school
- Responsibility to see teachers about any work missed

Student Rights

- The **RIGHT** to an education
- The **RIGHT** to attend a safe and drug-free school
- The **RIGHT** to freedom of speech and expression
that is respectful and not offensive to others
- The **RIGHT** to privacy and free association
- The **RIGHT** to equal protection
- The **RIGHT** to not be discriminated against
- The **RIGHT** to due process of law in cases of expulsion

Student Privileges

- Participation in athletics including
 - lunch hour activities
 - after school activities
 - out of school activities
- Field trips
- Attend the Graduation Ceremony
- Participation on any after school/lunch hour activity
- Free time in the Computer Lab

Respect for Self & Others

You are expected to be courteous and considerate to other students, school staff, visitors and any other persons in the building. Everyone has the right to a safe, secure environment.

Violation	Consequence
Fighting	Automatic 1 day suspension (Loss of privileges for 1 week) Loss of monthly allowance
Defiance of authority	1-day in school suspension (Loss of privileges for 1 week) Loss of monthly allowance
Damaging school Property	1 day suspension and cost of restoring property (Loss of privileges-to be determined)
Assault	Automatic 3 day suspension or possible recommendation to the Director of Education for expulsion Loss of monthly allowance
Inappropriate Language	1 st incident) Warning 2 nd incident) Sent to Principal/memo sent home 3 rd incident) After school detention (Loss of privileges for 1 week)

Sexual Harassment

Automatic 1 day suspension
Meeting with school counselor/ Principal/
Parent (s) and an apology letter
Referral to Social Worker if required

Littering

After school suspension and cleanup detail

Bullying

1st incident) Meet with teacher to discuss
concern & consequences

2nd incident) Meet with Principal & teacher
to discuss concern/consequences
& find solutions

3rd incident) Student meet with Principal to
discuss his/her participation
in a social skills lunch hour
program-duration to be determined
(Loss of privileges)

Weapons

Immediately confiscate the weapon
Call to Parent/Guardian by Principal
Automatic suspension (suspension can
be anywhere from 1-10 days depending
on the severity of the incident)
Loss of monthly allowance

Messages on clothing Deemed offensive/ Inappropriate

Meeting with Principal
Call home to Parent/Guardian by Principal
Student required to make the necessary
change of clothing-appropriate clothing must be
worn at all times by both female & male students.

Attendance & Punctuality

To make the attendance system work the school secretary will be contacting the home under the following circumstances:

- 1) Absent from school;
- 2) Absent from an exam;
- 3) Present at school but absent from class;
- 4) Too many lates;
- 5) Missing notes for absences.

Violation	Consequence
Leaving school without permission	1 day in school suspension Memo sent home to parent by Principal Loss of monthly allowance
Disruption of school time Repetitive lateness more than 3 times for class	Meeting with Principal After school detention (Parents to be notified) Memo sent home to parent Loss of monthly allowance
Loitering	1 st incident) Warning 2 nd incident) Lunch Hour detention memo sent home to parent 3 rd incident) Loss of privileges
3 unjustified Lates/Absences	Phone call to parents Memo sent home to parent by Principal Loss of monthly allowance
Habitual truancy	Parent/student meeting required with Principal Referral to Social Services

Planned Absences

If you know you are going to be away from school because of family plans and other education related activities, have your parents call the school or send a note. It is the responsibility of the student to see their teachers for any work missed. Students must complete all missed work immediately upon their return. Failure to do so will result in the student not receiving their credits for the subjects in question. Every child is urged to form excellent habits regarding attendance & promptness. This is a required skill in the outside world. A good start to the day fosters a positive attitude.

Substance Use & Abuse

The Kitigan Zibi Education Council strongly believes that cigarette/cigar/pipe smoking/tobacco chewing/alcohol/and illicit drugs are harmful and deadly substances. Therefore any use of any of these substances is not permitted within the school facilities including on school grounds and during school field trips.

Violation

Consequence

Smoking of tobacco

Meeting with Principal
Call to Parent/Guardian
After school detention
Loss of monthly allowance

Possession of alcohol,
Large amounts of
Prescribed medication,
illicit drugs

Meeting with Principal Call to Parent/Guardian
Automatic 3 day Suspension
Recommended meeting with Social
Worker/NNADAP worker
Report Incident to the police
Loss of monthly allowance

Selling or trafficking
of illicit drugs

Meeting with Principal
Report incident to the Police
Automatic Expulsion
Recommended meeting with
Social/NNADAP Worker
Required attendance & completion
of treatment program
Loss of monthly allowance

School Rules

Violation

Consequence

Possession of electronic device
that hinders learning

Immediately confiscate the electronic device
Call or memo sent to parent in which case the parent
must see the principal to retrieve the electronic
device. Teachers will let the students know if an
electronic device (ie. Laptop) is required for class.

Vehicles driven by students

Meeting with Principal
A letter will be forwarded to the student/parent
reminding him/her of the safety of everyone
in our school environment.
It is against the law to drive without a license.
Should the student continue, then a report
will be forwarded to the Police department.

Parental/Guardian Responsibilities

As a parent/guardian you should:

- Attend all reporting and information sessions for your child (ren) for positive feedback.
- Attend all requested meetings by Principal and or teacher
- Each year give your child's school your current telephone number, home address, work telephone number and emergency contact number. Understand and support the rules in this **Code of Student Conduct** and talk to your child about them.
- Make sure your child arrives at school on time every day.
- Leave your child at school no earlier than 7:55 am and no later than 3:30 pm (unless child is attending an authorized after school activity)
- Contact the school within 24 hours after your child is absent to tell them the reason for that absence.
- Tell the school principal if you move.
- Work with school staff members to solve any discipline issues or problems
- Be aware that when parents are divorced or separated, both parents have full rights to participate in the child's school activities and know what is happening at school unless there is a court document limiting that access. If such a paper exists then the principal must have a certified copy. A non-residential parent has access to student records and information unless a court order prohibits such access.
- Be prepared to pay for any damage done to the School property by your child.
- SIGN IN UPON ARRIVAL & DEPARTURE AT THE FRONT DESK & carry a visitor tag when you come to school before you go anywhere on campus.
- Adhere to school developed, on-site traffic plans for vehicles when bringing students to school or picking them up after school. Possibly a designated area will be in place in the future.

Parents must come into the school to pick up the student.

Respect for Self & Others

- Parents/Guardians who have a complaint about an incident involving their son/daughter or an unsatisfactory relationship between a teacher and their son/daughter, MUST follow this course of action.
 - 1) Talk to the teacher;
 - 2) Failing resolution at the teacher level, speak to the Principal
 - 3) If still unsatisfied, contact the Director of Education
- Parent(s)/Guardian(s) are asked to come in by appointment, to discuss their concerns in an appropriate manner. We prohibit the use of abusive/foul language and/or abusive misconduct.

If this occurs, the parent(s)/guardian(s) will be asked to immediately leave the school and/or school grounds.
The local police department may be contacted.

An appointment can be set up later, when parent(s)/guardian(s) are ready to meet with the principal in an appropriate manner to discuss their concerns.

Depending on the severity of the situation and in order to ensure the safety of students and staff, the Kitigan Zibi Police may be asked to provide support in certain situations.

Glossary of Terms

Assault (including Verbal Assault)

A person commits an assault when:

- Without the consent of another person (s)he applies force intentionally to that other person, directly or indirectly.
- (S)he attempts or threatens, by an act or gesture, to apply force to another person, if (s)he has or causes that other person to believe on reasonable grounds that (s)he has, present ability to effect his/her purpose.

This applies to all forms of assault, including sexual assault, assault with a weapon, threats to a third party or causing bodily harm or aggravated sexual assault.

Expulsion

The permanent removal of a student from the school for exhibiting behaviors that is detrimental to the safety, welfare, and morals of students or of school personnel in the school.

Suspension

The temporary removal of a student from a classroom or school grounds for refusing to abide by the rules and regulations by which the school is administered. Suspensions can be either in-school or out of school depending on the severity of the incident.

Detention

Detentions shall be imposed on students where it is believed that a student has acted in a manner which is detrimental to the good functioning of the school and where a student has demonstrated a lack of respect towards a fellow student, staff member, or anyone else within the school.

After 2 detentions for any reasons of misconduct, students will forfeit (lose) their \$10.00 school allowance for one month. Additional detentions will result in additional loss of future monthly allowances.

All students who are subject to lose their student allowance will be informed in writing by the Principal.

Electronic Devices

Any apparatus that is detrimental to the learning environment used for purposes of communication or entertainment such as-but not limited to the following:

Mp3 player, cellular phone, camera, pager, beeper, ipod, portable DVD players, gaming devices, CD players etc.

Habitual Truant

A student who is absent from school for more than three times without a legitimate excuse.

Weapon

Any object that can cause serious injury to a person when used in an unlawful manner.



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Student Behavior**