

APPENDIX III

MANDATORY SPECIAL EQUIPMENT

Date: _____

Term: _____

TO: THE KITIGAN ZIBI EDUCATION SECTOR

The following list of special equipment that are mandatory for: _____

| MANDATORY SPECIAL EQUIPMENT | | <i>Include applicable taxes</i> | Cost |
|------------------------------------|--|---------------------------------|------|
| 1 | ITEM DESCRIPTION: _____ PROFESSOR'S EMAIL ADDRESS _____ PROFESSOR'S INITIALS: _____ PROFESSOR'S PHONE #: _____ | | |
| 2 | ITEM DESCRIPTION: _____ PROFESSOR'S EMAIL ADDRESS _____ PROFESSOR'S INITIALS: _____ PROFESSOR'S PHONE #: _____ | | |
| 3 | ITEM DESCRIPTION: _____ PROFESSOR'S EMAIL ADDRESS _____ PROFESSOR'S INITIALS: _____ PROFESSOR'S PHONE #: _____ | | |
| 4 | ITEM DESCRIPTION: _____ PROFESSOR'S EMAIL ADDRESS _____ PROFESSOR'S INITIALS: _____ PROFESSOR'S PHONE #: _____ | | |
| 5 | ITEM DESCRIPTION: _____ PROFESSOR'S EMAIL ADDRESS _____ PROFESSOR'S INITIALS: _____ PROFESSOR'S PHONE #: _____ | | |

TOTAL COST: \$ _____

All receipts obtained from the purchase of mandatory special equipment must be returned by the student. The maximum amount of funding available for special equipment is \$1,500.00 per program. Furthermore, students wishing to be reimbursed for mandatory special equipment must forward all official receipts to the Kitigan Zibi Education Sector Administrative Office. **No reimbursements will be made without receipts.**

Please submit all reimbursements directly to the KZES Post Secondary Program before the session ends. All reimbursement requests can be forwarded to: Kitigan Zibi Education Sector, Post Secondary Support Program, 41 Kikinamage Mikan, Maniwaki QC J9E 3B1 or can be put in our Drop Box located outside the KZES Administration at 37 Kikinamage Mikan.